



Tuesday, February 23, 2016
Board of Education Meeting Minutes

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

In Attendance:

Board members: Mrs. Diane E. McBride, President
Mrs. Sue A. Smith, Vice president
Mr. Robert C. Bower
Mrs. Jean M. Chaudari
Mr. Robert L. Cook
Mr. Sean P. McCormick

Others: Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. George DesMarteau, School Attorney
Mrs. Karen A. Flanigan, School District Clerk
Ms. Nerlande Anselme, Assistant Superintendent, Student and Family Services
Dr. Patrick McCue, Assistant Superintendent, Human Resources and Strategic Initiatives
Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations
Ms. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

Absent: Mrs. Phyllis P. Wickerham, Board member

1. BOARD OF EDUCATION MEETING – GENERAL

A. Board of Education Members, Superintendent of Schools, School Attorney, School District Clerk, Cabinet Members

See above attendance.

B. Meeting Information

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, February 23, 2016, in the Dee Strickland Conference Room at the John W. Parker Administration Building, 2034 Lehigh Station Road, Henrietta, NY 14467.

2. OPENING OF PUBLIC MEETING

A. Call to Order

Mrs. McBride called the meeting to order at 6:18 p.m. Mrs. Wickerham was absent.

3. ANTICIPATED EXECUTIVE SESSION

A. Anticipated executive session to discuss personnel changes relating to the administrative reorganization and administrative tenure

**MOTION TO ENTER EXECUTIVE SESSION AT 6:18 P.M.
TO DISCUSS PERSONNEL CHANGES RELATING TO
THE ADMINISTRATIVE REORGANIZATION AND
ADMINISTRATIVE TENURE**

**MOVED: Mrs. Chaudari
SECONDED: Mr. McCormick
MOTION CARRIED: 6-0**

MOTION TO EXIT EXECUTIVE SESSION AT 6:58 P.M.

MOVED: Mr. Bower

SECONDED: Mr. Cook

MOTION CARRIED: 6-0

4. RETURN TO PUBLIC MEETING

A. Recall to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Mrs. McBride recalled the meeting to order at 7 p.m. The Pledge of Allegiance was recited and introductions were done. There were no changes to the agenda. Mrs. McBride stated that Mrs. Wickerham was absent due to illness.

5. BOARD MEMBER REPORT FROM STUDENT REPRESENTATIVE(S)

The student representatives were not in attendance.

6. PUBLIC FORUM

A. Audience members may address the Board of Education regarding items of interest not on the agenda

Pat Dieter, 217 Rush Mendon Townline Road, Honeoye Falls, NY 14472 – Topic: Cancer

Ms. Dieter stated that she had three children who attended Roth Middle School. After a five-year battle, she said her youngest son died of brain cancer in 2004. She explained what he went through including seizures, surgeries, biopsies, attempting to work, and radiation treatment with its many side effects. She said she tried everything she could to help him and explained. Ms. Dieter will be very unhappy to learn there is a connection between her son and cancer at the school; however, she is hopeful that the testing being done can either take care of a problem or prove that the school is a safe area. She is mainly speaking in an effort that it might help others.

7. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS (Reference appendices #7A-F)

- A. Action pertaining to the award of bids – General office supplies reject report, General office supplies, Play program printing, Xerographic paper, Offset paper, Printer cartridges
- B. Action pertaining to acceptance of change order #GC-041-Allied Builders, Inc.-Sperry - \$7,841
- C. Action pertaining to approval of an overnight field trip – New Balance Indoor Track & Field Championships, New York, NY (March 10-13, 2016)
- D. Action pertaining to approval of an international field trip – Europe (July 4-14, 2016)
- E. Action pertaining to approval of CSE/CPSE recommendations
- F. Action pertaining to approval of Board of Education meeting minutes – 2/9/16

**MOTION PERTAINING TO ACCEPTANCE
OF CONSENT AGENDA ITEMS #7A-F**

MOVED: Mrs. Chaudari

SECONDED: Mr. Bower

MOTION CARRIED: 6-0

8. PERSONNEL ACTIONS (Reference appendix #8A)

A. Action pertaining to approval of personnel actions

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS**

MOVED: Mr. McCormick

SECONDED: Mrs. Smith

MOTION CARRIED: 6-0

9. WORKSHOP: BIENNIAL SPECIAL EDUCATION PLAN (Reference appendix #9A)

A. Action pertaining to approval of the Biennial Special Education Plan

Ms. Anselme, Assistant Superintendent of Student and Family Services, provided an introduction to the workshop and Kittie Pizzutelli, Special Education director, introduced members of the special education team, which included Sarah Liberti, CPSE chair; Doreen Blakenbush, transition consultant teacher; Nicole Livingston-Neal, 7-12 coordinator; and Jennifer Campbell, PreK-6 coordinator. Mrs. Pizzutelli gave a synopsis of the information that was included in the board packet and provided the opportunity for the board to ask questions about the special education plan and the continuum of services available to students within and outside of the district. A brief explanation about disproportionality was provided as well.

**MOTION PERTAINING TO APPROVAL OF THE
BIENNIAL SPECIAL EDUCATION PLAN**

MOVED: Mrs. Chaudari

SECONDED: Mrs. Smith

MOTION CARRIED: 6-0

10. WORKSHOP: BUDGET DEVELOPMENT (Reference appendix #10A)

A. Status Report #2

Dr. Graham and Mr. Whitmore reviewed the revised revenue projections and proposed budget adjustments. They also discussed budget reductions being considered. Dr. Graham said if all of our assumptions hold true, it looks like the district is in pretty good shape. However, the district still needs to be conservative and have a contingency plan if the gap elimination adjustment is not eliminated. Dr. Graham said we would use reserve funds if need be and he would recommend to never reduce capital projects funding. He stated that the district's year-end surpluses are getting smaller and smaller, but that the district is still in pretty good shape. Dr. Graham said the Budget Advisory Council gave its blessing to the plan he's outlining for the board tonight. There were no questions. Mrs. Smith asked Dr. Graham, Mr. Cook, and Mr. McCormick to remember gap elimination while on the Albany lobbying trip.

11. DISTRICT POLICIES, REGULATIONS, AND EXHIBITS (SECOND READ) (Reference appendix #11A)

A. 1741-R, 4220, 5500, 8413, 9125

The second read policies were reviewed. Additional changes were made to Policies 4220 and 9125. Policy 4220 will be brought back for a third read.

**MOTION PERTAINING TO APPROVAL OF
DISTRICT POLICIES, REGULATIONS, AND
EXHIBITS (SECOND READ) – 1741-R, 5500,
8413, and 9125 (WITH ADDED CHANGES)**

MOVED: Mrs. Smith

SECONDED: Mr. Cook

MOTION CARRIED: 6-0

12. SUPERINTENDENT'S REPORT (Reference appendices #12A-D)

A. Written: District Priorities-Midyear Status Report

Dr. Graham said the report was basically data indicative that everything we set out to do is on track and moving along nicely. There were no other questions.

B. Written: Parent Engagement Initiatives-Midyear Status Report

Dr. Graham stated that this is a more detailed update for information purposes only. There were no questions or need for clarification.

C. Written: Annual Professional Performance Review (APPR) Posting

Dr. Graham is aware of things that need to be corrected, but mainly wanted the board to see the document for its substance. Board members were fine with it. He said there were not a lot of parents

with questions regarding APPR. Dr. Graham said this completes the formal part of the parent education effort. He provided information from parents attending the DPAC meeting, saying the problem is not about educating our parents, but how teachers are responding to students and parents. The plan is for all principals to do a little overview during a staff meeting regarding normal protocols.

D. Written: State Assessment Posting Addendum

Dr. Graham stated that this document talks about the shortened test times.

E. Oral: AASA Conference Report

Dr. Graham provided an overview of the conference. This year's topic was Leadership for Personalized, Accountable, and Visionary Learning. There were presenters who were experts in their field plus general school presenters. He said the main topic was personalized learning (a big movement toward competency-based learning). He provided examples and said he finds it affirming to the work the district is currently doing. Some of the presenters included:

- Gary Marx, futurist and author of "Twenty-one Trends for the 21st Century: Out of the Trenches and Into the Future" – His message: Kids have to be prepared in interdisciplinary problem solving situations.
- Manny Scott, inspirational kickoff speaker and former Freedom Writer – His message was about the value of public education and turning student lives around.
- Shawn Achor, leadership speaker and Harvard psychologist – His message: You have to train your brain to be optimistic.

F. Oral: Miscellaneous

- Mr. Whitmore talked about the process for Roth environmental testing, which will begin this week. Mrs. Zeh, school principal, will notify parents.
- The town of Henrietta's field use agreement has not been renewed in two years. It will be forthcoming in the next board packet.
- There will be no Royal Comet dinner this year due to issues regarding expense, attendance, and length. An athletic recognition will be held June 1 in the Senior High School auditorium. Dr. Graham thought the board would want to take part in it. The event will be followed by a reception in the cafeteria.
- Dr. Graham was approached by David Kaye, district architect, regarding naming of schools as he's getting to the point in the district reconfiguration where he has to order signage. Dr. Graham is looking for the board's guidance on the primary and intermediate schools. The junior high schools and high school are all set.

13. NEW BUSINESS (Reference appendices #13B-C)

A. Elmer Gordon Scholarship Scheduling

Mrs. McBride asked Mrs. Flanigan to send the interview schedule to board members. She asked board members to arrive at 5:15 p.m. and to bring their own dinner.

B. Town Boards' meeting

Mrs. Flanigan will e-mail invitation letters this week.

C. Board Budget for 2016-17

Everything looks ok.

14. BOARD MEMBER REPORTS

A. MCSBA Information Exchange Committee (Feb. 10)

Mr. McCormick attended with Ms. Anselme. One of the topics was about the change taking place regarding self-insuring. He would like more information regarding this topic. Dr. Graham suggested a brief workshop. The committee also talked about foundations that different schools have and what happens to foundation money that remains. Some districts talked about how their foundations have grown and how they've supported students. Dr. Graham provided a history of the district's foundation. He said Dr. McCue is now representing the foundation and that it's struggling.

B. Budget Advisory Council (BAC) (Feb. 22)

Mrs. Smith said she has nothing else to add. The Budget Development Workshop covered everything.

Mrs. McBride reported on the following:

- All board members received an invitation to the Henrietta Youth Hall of Fame awards dinner. Let Mrs. Flanigan know if you plan to attend.
- Monroe #1 BOCES meeting agendas and minutes are posted to their website if you're interested in viewing.
- Mrs. McBride and Dr. Graham met with Bryan Buttram, Rush-Henrietta's Monroe #1 BOCES representative. He has agreed to run for another term. Mrs. McBride said he has been doing this for 15 years, enjoys it, and is a wealth of information. Dr. Graham said he is very responsible. He is viewed as a very strong BOCES board member.

15. CLOSING OF MEETING

A. Board Meeting Recap

- Elmer Gordon Scholarship interviews – 5:15 p.m. Tuesday, March 8, 2016
- Need a decision on how to name the primary and intermediate schools in light of the district reconfiguration
- Lease agreement with the town will be a consent agenda item at the next meeting. Dr. Graham and Mr. Whitmore will review it.
- Environmental testing will start at Roth Middle School this week. A report should be ready in about three weeks.
- Mr. Whitmore will do a presentation on self-insuring at an upcoming board meeting.
- Henrietta Youth Hall of Fame dinner – Let Mrs. Flanigan know if you plan to attend.
- Athletic dinner – June 1, Senior High School auditorium
- Parent Leadership Forum (DPAC) – 7 p.m. Thursday, March 3, 2016

B. Adjournment

MOTION TO ADJOURN THE MEETING AT 8:47 P.M.

MOVED: Mr. Bower

SECONDED: Mr. McCormick

MOTION CARRIED: 6-0

C. Next Board of Education Meeting

The next Board of Education meeting is scheduled for 7 p.m. Tuesday, March 8, 2016.

Respectfully submitted,

Karen A. Flanigan
School District Clerk
Board Approved: March 8, 2016